

Cover Letter — C■Schengen (Business/Conference) — Web Summit 2025 (Lisbon)

(To be placed on Web Summit letterhead and signed, unless noted.)

Date: [DD Month 2025]

Dear Visa Officer,

This is a **C■Schengen (Business/Conference)** application for participation in **Web Summit 2025 (Lisbon)**. Our startup, **Mazzaneh/Zoyan**, is an **ALPHA exhibitor** and **Impact/High Impact■qualified**. Per official correspondence, our **exhibition board is confirmed and sent to print**, and our booth day will be shared **by 30 October**.

We understand the usual requirement for legalisation “by the Embassy in Tehran after MoFA & Ministry of Justice.” However, the **Portuguese Embassy in Tehran is currently closed**, so this step **cannot be performed inside Iran**.

Respectful request: Please permit **local submission/processing in Iran** and/or accept **notarised English translations + core business evidence** as an alternative. Web Summit can provide **direct verification** via a named contact.

Team	Ticket Reference / Passport
Mohammad Rahimi — Founder	FLOT-LIS / [Passport]
Nima Khorshidian — [Title]	ZJJP-LIS / [Passport]
Kaveh Ahmadi — [Title]	HL49-LIS / [Passport]

Attachments: (1) Web Summit visa letters (3x), (2) ALPHA board confirmed/sent■to■print email, (3) company evidence (profile/UID), (4) itinerary/insurance/funds.

Sincerely,

Mohammad Rahimi

Founder — Mazzaneh